



# *Pier 27*

Pier 27, San Francisco's premiere modern event venue located along the Embarcadero waterfront. Built from contemporary materials of steel, concrete and glass. Expansive square footage across two levels gives guests plenty of space to mingle and your imagination of room to roam.

# THE VENUE

⚓ Pier 27

Pier 27 is an industrial chic canvas to transform for any special occasion. Featuring floor to ceiling windows offering breathtaking views of Telegraph Hill, Coit Tower, the city skyline and the iconic Bay Bridge. Make memories to last a lifetime at Pier 27.



# VENUE HIGHLIGHTS

⚓ Pier 27



Views of the Bay Bridge,  
the Financial District and Coit Tower

State-of-the-art, LEED Certified  
Gold rating design

Offering event space for weddings  
and social events ranging from  
100 to 800 guests



# EVENT RENTAL RATES

 Pier 27

## PIER 27 UPPER LEVEL

RENTAL INCLUDES

### City View Room

Cocktail, reception and ceremony  
Balcony access

### Bay View Room

Catering, bridal or wedding party suite  
Balcony access

### Alcatraz Outdoor Space

Located on the lower level and used for catering  
prep and staging – no guest access

Hours included in rental are 2 pm – 2 am or earlier  
(12 hour range). Reception must end no later than 12 am



## Monitors

Two welcome monitors located in the lobby and three additional monitors upstairs available for use.

## Parking Lot

112 spots (175 with valet). Available for event parking.

## Free WIFI

Up to 20 MBPS included.

## Security

On site building security provided at venue access points for the duration of the rental.

## Restroom Custodian

Two staff on site to refresh and service restrooms for the duration of the rental. Sweeping and vacuuming available upon request.

## Post Event Cleaning

Deep clean of the venue the day following.

## Onsite Venue Manager

Available on the day of the event to oversee vendor load in, set up and breakdown. Please note the Venue Manager will not assist with any coordination of the wedding or reception. A wedding coordinator is required onsite and must be available to communicate with the Metro Events team a minimum of one month prior to the wedding.





## **Booking Calendar**

Available for booking one year in advance. A hold can be placed on the calendar up to 14 months in advance.

## **Payments**

To confirm a date a 50% deposit is required upon signing a contract. Final payment is due thirty days prior to the event date.

## **Challenge Process**

If your desired date is being held by another client you have the opportunity to challenge the hold. A signed contract and 50% deposit payment is required before the challenge is initiated. Once the challenge has been initiated the first hold will have up to 3 business days to move forward or release the date.



## **Site Visits**

Required a minimum of two weeks prior to the event day. Onsite attendance is mandatory for all vendors.

## **Before Your Event**

Final floor plan, vendor list and proof of insurance is due no later than thirty calendar days prior to the event date.

## **Port Fire Inspector**

Must review and approve floor plans no later than three weeks prior to the event. At this time fire permits will be filed and paid for by the caterer, if needed. Metro Events and approved caterer will assist with filing permits and the Fire Inspector meeting.

## 49 Square Catering

49sqcatering.com

Elaine Herman  
elaine@49sqcatering.com  
+510 390-3231

## Betty Zlatchin Catering

bettyzlatchin.com

David Zlatchin  
info@bettyzlatchin.com  
+415 641-8599

## Elaine Bell Catering

elainebellcatering.com

Cara Hanson  
chanson@elainebellcatering.com  
+707 603-1432

## LRE Catering

lrecatering.com

Kismat Dhanoa  
kismat@lrecatering.com  
+925 336-6199

## Melons Catering

melonscatering.com

Ann Lyons  
info@melonscatering.com  
+650 583-1756

## Global Gourmet Catering

ggcatering.com

Lauren Moreno  
lauren@gg catering.com  
+415 965-4936

## McCalls Catering

mccallssf.com

Cyrus Pahlavan  
cyrus@mccallssf.com  
+415 552-8550

## Paula Le Duc Fine Catering

paulaleduc.com

Nancy Parrague  
nancy@paulaleduc.com  
+510 547-7825

## Taste Catering

tastecatering.com

Margaret Teskey  
mags@tastecatering.com  
+415 550-6464



**How far in advance can I confirm our event?**

Metro Events will be able to confirm your event one year prior to your event date.

**Can I place a hold on my preferred date?**

A complimentary hold can be placed on up to two dates. Holds are valid for up to thirty days. If you need additional time to make a decision on your hold please reach out to your sales lead to request an extension.

**How do I set up a site visit?**

Site visits are available Monday-Friday when Pier 27 is not occupied by cruise ships or events. Please reach out to your sales lead for availability.

**What is included in the social package?**

The social package includes City View, Bay View and Alcatraz for catering for the 12 hour duration. The social package also includes five monitors, guest parking, WiFi, venue security and janitorial. Electricity, heat, A/C and one Recology bin are also included.

**What is NOT included in the social package?**

Metro Events does not provide furniture, AV equipment, lighting, décor, signage, florals, food and beverage, entertainment or any other event element needed to host your event. Please refer to our list of preferred vendors, or feel free to bring in the vendors of your choice.

**Can I bring in my own caterer or am I required to select one from the approved list?**

Metro Events has a list of approved caterers that we require you to select from. Please refer to the Metro Events Vendor List for the complete list and contact information.

**What are the rules around serving alcohol? Who pulls the permit?**

Metro Events does not have a liquor license to serve alcohol. We grant permission to the catering companies who hold liquor licenses and liquor liability to serve onsite.

**Is there storage available onsite before or after the event?**

There is no storage available onsite pre or post event. All items MUST be removed from the venue after the event or additional fees may be billed.

**Are there dimming capabilities on the house lights?**

There are NO dimming capabilities.

**Who is my main contact? Will they be present on my event day?**

A sales manager will work with you to show you the venue, check availability and execute contracts. Once the date has been confirmed, your main point of contact will be a Metro Events operations representative who will help review the floor plan, production schedule and vendor list with your event planner. On the day of event, a venue manager will be onsite to oversee the event.

**Are you accessible to guests with special needs?**

Absolutely! Pier 27 is an ADA accessible building which has 2 escalators and 2 elevators available.

**Do I need a wedding planner?**

A wedding planner is required on site and must be available to communicate with the Metro Events team a minimum of one month prior to the wedding.



# *Pier 27*

Contact the Metro Events team  
to book your event at Pier 27

[info@metroevents.com](mailto:info@metroevents.com)

415 298-1913

[metroevents.com](http://metroevents.com)